

# JOB DESCRIPTION – COMMUNICATION INTERNSHIP

We are looking for a motivated and creative **Communication Intern**, eligible for Erasmus+, to join our team! If you have a passion for social media, design, and content creation, this opportunity is for you. As a Communication Intern, you will play a crucial role in enhancing our brand presence and effectively communicating with our different audiences.

## Responsibilities

### Social Media Management

- Post content across multiple social networks, including LinkedIn and Facebook.
- Engage with our audience and monitor trends to keep our platforms active and relevant.

### Content Creation

- Design engaging visuals to accompany posts using Canva.
- Ensure visual content aligns with brand guidelines and effectively communicates our messages.

### Newsletters

- Write and layout two different types of newsletters.
- Collaborate with the team to gather content and maintain the voice and quality of each publication.
- Assist in writing and designing our Regulatory Report, ensuring information is presented clearly and professionally.

## What We Offer

- EU dynamic environment and nice-to-be-around international staff
- Hands-on experience with social media management, content creation, and layout design
- Teleworking option
- European Parliament access badge (e.g. for access to the Parliament's library and special events)

## GENERAL REQUIREMENTS FOR THE APPLICATION

- Each internship must be completed in the framework of an Erasmus+ internship agreement provided by your University or educational establishment. Please con-

tact your institution's administration to verify if you are eligible for Erasmus+ programme before applying.

- It is possible to apply while being unrolled in a Belgian University or Belgian educational establishment (without Erasmus+).
- Proven experience or strong interest in social media management and digital communications.
- Good knowledge of Canva and Microsoft Office and Excel and familiarity with other design tools is a plus.
- Good writing skills with attention to detail and creativity.
- Basic knowledge of layout and design principles.
- Ability to work independently and collaboratively.
- Interest in European affairs and a basic knowledge of the EU decision-making environment.
- Professionalism and willingness to learn.
- Good level of both spoken and written English; other languages are not required but would be considered as an asset.

## START OF INTERNSHIP

September 2025

## PROCEDURE OF APPLICATION

- Please send your CV (no Europass) and a short text explaining why you would like to work in CEPI (200 words max) in English to [secretariat@cepi.eu](mailto:secretariat@cepi.eu).  
Object of your email: **Communication Intern / YOUR NAME**

CEPI aisbl is an equal opportunity employer and prohibits discrimination and harassment of any kind: we do not discriminate based upon race, religion, colour, national origin, gender including pregnancy, childbirth, or related medical conditions, sexual orientation, gender identity and expression, age, status as an individual with a disability, or another legally protected status.

## Who are we?

The mission of **CEPI**, the European Association of Real Estate Professions, is to support the European real estate market and cross-border transactions by enhancing and strengthening the work and activities of real estate professionals. We represent 33 national professional organisations of estate agents and property managers based in 25 EU and EFTA countries. Their individual members are active in all sectors of the residential real estate market on a daily basis involving both sales and letting transactions and long-term management.

## ACTIVITIES OF THE ASSOCIATION

- Representation of interests of the European real estate sector both to European and national authorities in order to promote real estate cooperation, facilitate cross-

border transactions and guarantee real estate professionals' enhanced legal security.

- Education for future real estate professionals, as well as the ongoing education of professionals by means of a common European education platform (Eureduc).
- Increased internal and external communication by means of developing publications and taking an active part in international real estate events.
- Setting up research projects related to real estate markets and services in order to complete the information available and to keep the debate between the stakeholders alive.
- Developing services of direct interest to our approximately 250,000 affiliated professionals: regulatory reports, practical tools for professionals, etc.